

HOW CAPLE SOLLERSHOPE AND YATTON GROUP PARISH COUNCIL

Minutes of the Parish Council Meeting

Held on

Tuesday 14th July 2026 at 7pm

At Brockhampton Village Hall

Present: Councillors: John Jackson (Chairman), Ed Rogers and Fiona Fyshe

In attendance: Clerk: Neil Barrington, Cllr Barry Durkin, 0 members of the public.

1. To receive apologies for absence:

Cllr Glover, Cllr Reeve-Tucker, Cllr Boddington

2. To receive declarations of interest and written requests for dispensation:

None declared

3. Minutes: to consider the minutes of the Annual Parish Council Meeting on 26th May 2026:

It was RESOLVED: to approve the minutes as a true record of the meeting. The minutes were duly signed by the Chair.

4. Public Participation:

4.1. To receive report from PCSO Kirsten Kysow:

PCSO Kysow was unable to attend the meeting on this occasion. Following report was submitted:

I'm sorry that I won't be on duty for your next meeting.

I have been through the logs for the last couple of months for HOW CAPLE and see that we had the following reports:

3/5/26 - 1 vehicle RTC, non-injury. Near The Old Forge.

17/5/26 - 1 vehicle RTC, a vehicle has driven into a wall near The Manse. Minor-injury.

7/6/26 – RTC non-injury, near Barrell Hill Farm

1/7/26 – drink driver stopped and arrested near Falcon House

2 burglaries for Ross on Wye. One in Much Marcle and the other in Hope Mansell. Cash was taken and an untidy search of the property in Hope Mansell.

A reminder that your Safer Neighbourhood Team offer property marking and security advice. We will visit residents at home and mark property. If you know of anyone who would benefit from this, please contact me directly.

We also have some new kit for bike marking. We are having a bike marking event in St Mary's Village, Ross on Friday 31st July 16:00 – 18:00.

Again, we can hold bike marking events in the village if you feel this would be beneficial for locals.

Please let me know if there are any priorities you wish to raise for the police to look at. I would suggest Road Safety, given the increase in RTC's in the village.

I look forward to hearing from you.

Please can you let me know of the next meeting dates and I will ensure that I rearrange my shift to attend. It's unfortunate that I can't on this occasion.

4.2. To receive report from the Ward Councillor:

Cllr Durkin had submitted a written report which was taken as read. It was noted that the report has been published on the Parish Council website.

- New Chief Executive in place and an invitation for Cllrs and business people to meet up
- Year of delivery re new museum and library
- Crisis and Resilience fund
- Small building works in the community
- Defence and Security fund
- Introduction of Garden Waste for 2027-28
- Transport Hub 75% complete
- Pre School Activities for Children
- Survey showed increased confidence in the police

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4.3. To receive representations from members of the public on parish matters:

There were no members of the public present.

Cllr Durkin left the meeting at 7.21pm.

5. Finance:

5.1. Financial Report:

Members received and considered a financial report noting bank balances at 14th July:

Current account: £9994.18

Reserve account: £3102.77

There were no concerns raised.

It was RESOLVED: to approve the report.

5.2. Bank Reconciliation:

Members reviewed the bank reconciliation to 30th June 2026

It was RESOLVED: to approve the bank reconciliation as of 14/07/2026.

5.3. Payments

- 5.3.1. Clerk Salary May, June, in accordance with contract
- 5.3.2. HMRC, PAYE May, June, in accordance with contract
- 5.3.3. Clerk – Expenses as per May Agenda
- 5.3.4. Brockhampton Village Hall - £80
- 5.3.5. Terry Griffiths Contracts – TGC 3865 -£614.44 inc Vat
- 5.3.6. Phil Partridge – Audit -£100

Members were asked to ratify the following payments made between meetings. It was **RESOLVED** to do so

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5.4. Payments:

Members were asked to consider invoices due for payment.

It was RESOLVED: to approve the following invoices for payment:

5.4.1 Clerk Salary Jul, Aug in accordance with contract

5.4.2 HMRC, PAYE July, Aug in accordance with contract

5.4.3 Clerk Expenses, Fuel 16 miles @0.45 = £7.20, A4 paper £3.60 shared with 4 other Parishes

5.4.4 Terry Griffiths Contracts, TGC3946, 3974 Maintenance Day- £924.66 Inc Vat

6. Planning:

6.1. To consider any planning applications received between publication of the agenda and the meeting for determination by Herefordshire Council:

261367 - Perryfield House, Perryfields, Sollers Hope, Herefordshire, HR1 4RN

Parish Council supports this application

6.2. To note planning decisions made by Herefordshire Council since the date of the last meeting:
There were none.

7. Highways and Footpaths:

7.1. Highways:

7.1.1. To consider works to be reported to Herefordshire Council:

Councillors commented visibility issues on Junctions in the parish

Number of Potholes marked in the parish

Drains blocked

Clerk will write to Cllr Durkin on lack of contact with new contractor

7.2 Footpaths:

7.2.1 To consider general Footpaths report (if available) – No report available at this time

7.2.2 Review and consider PROW grant for 2026-27 – Cllr Jackson will identify work for inclusion on a grant proposal

8. Lengthsman:

8.1 To consider Lengthsman for 2026-27 – It was agreed to pause work until September to allow Councillors the opportunity to make decision

9. To adopt policies – It was **RESOLVED** to adopt the financial risk assessment policy

10. Items for Next Meeting: New Councillors, Bench, Woodland creation

11. Next Meeting Tuesday 8th September 2026, at Brockhampton Village Hall.

The meeting closed at 7.58pm

Signed: _____ Dated: _____

DRAFT