

HOW CAPLE SOLLERSHOPE AND YATTON PARISH COUNCIL
Councillors are summoned to attend the Parish Council Meeting
on
Tuesday 14th July 2026 at 7pm

At Brockhampton Village Hall

Members of the Public and Press are cordially invited to attend

AGENDA

- 1. To receive apologies for absence**
- 2. To receive declarations of interest and written requests for dispensation**
- 3. Minutes:** To consider the minutes of the Annual meeting of the Parish Council meeting held on the 26th May 2026
- 4. Public Participation:**
 - 4.1. To receive report from the Ward Councillor
 - 4.2. To receive report from PCSO Kirsten Kysow, Safer Neighbourhood Team
 - 4.3. To receive representations from the Public
- 5. Finance:**
 - 5.1. To receive financial report
 - 5.2. To approve the bank reconciliation at 30.6.26
 - 5.3. To ratify the following payments made between meetings:
 - 5.3.1. Clerk Salary May, June, in accordance with contract
 - 5.3.2. HMRC, PAYE May, June, in accordance with contract
 - 5.3.3. Clerk – Expenses as per May Agenda
 - 5.3.4. Brockhampton Village Hall - £80
 - 5.3.5. Terry Griffiths Contracts – TGC 3865 -£614.44 inc Vat
 - 5.3.6. Phil Partridge – Audit -£100
 - 5.4. To consider any invoices due for payment:
 - 5.4.1. Clerk Salary Jul, Aug in accordance with contract
 - 5.4.2. HMRC, PAYE July, Aug in accordance with contract
 - 5.4.3. Clerk Expenses, Fuel 16 miles @0.45 = £7.20, A4 paper £3.60 shared with 4 other Parishes
 - 5.4.4. Terry Griffiths Contracts, TGC3946, Maintenance Day- £616.44 Inc Vat
- 6. Planning:**
 - 6.1. To consider any planning applications received between publication of the agenda and the meeting for determination by Herefordshire Council**

261367 - Perryfield House, Perryfields, Sollers Hope, Herefordshire, HR1 4RN
 - 6.2. To note planning decisions made by Herefordshire Council since the date of the last meeting**
- 7. Highways and Footpaths:**

7.1. Highways:

7.1.1.To receive Highways report (if available) and consider works to be reported to Herefordshire Council

7.2. Footpaths:

7.2.1.To consider general Footpaths report (if available)

7.2.2.Review and consider PROW grant for 2026-27

8. Lengthsman:

8.1 To consider appointing a Lengthsman for 2026-27

9. To adopt policies – Financial Risk Assessment

10. Items for next meeting (No discussion)

11.Next Meeting: To note the date of the next meeting 8th September 2026,

Signed: Neil Barrington, Clerk

Dated: 5th July 2026