

HOW CAPLE SOLLERSHOPE AND YATTON GROUP PARISH COUNCIL

Minutes of the Parish Council Meeting

Held on

Tuesday 15th September 2026 at 7pm

At Brockhampton Village Hall

Present: Councillors: John Jackson (Chairman), Ed Rogers and Fiona Fyshe

In attendance: Clerk: Neil Barrington, Cllr Barry Durkin, Kirsten Kysow (CSPO) Terry Griffiths (Lengthsman), 1 member of the public.

1. **To note resignations of Cllrs David Reeve-Tucker and Elizabeth Glover – Councillors wanted to express their sadness at resignations of the Cllrs. Both have contributed an enormous amount over the years and their dedication and service will be greatly missed.**
2. **To receive apologies for absence – Cllr Bodington**
3. **To receive declarations of interest and written requests for dispensation:** Cllr Jackson declared a non-pecuniary interest on item 7.1. Cllrs requested Cllr Jackson remained as part of the discussion
4. **Minutes: to consider the minutes of the Ordinary Parish Council Meeting on 14th July 2026:**
It was RESOLVED: to approve the minutes as a true record of the meeting. The minutes were duly signed by the Chair.

5.Public Participation:

5.1 To receive report from the Ward Councillor: report was received from Cllr Durkin and shared on the website. He touched on the following points:

Multiple incidents of Arson near Eardisland
Good student results in the county
Reduction in pavement license fees
Local nature recovery
Emergency accommodation in the John Venn building
December start for relief road
Food bins collections in for 2027
No current Fridge, Freezer collection
Young people housing in Ross
New SENDS school places in Ross

5.2 To receive report from PCSO Kirsten Kysow, Safer Neighbourhood Team:

1 incident of drink driving at Falcon house
Local force playing significant role in Operation Alchemy
Increased focus on the problems with poaching
Future speed enforcement camera on the B4224. New equipment available

5.3 To receive representations from the Public

Caution of scam TV license emails
Road signage in need of replacement

5.4 To note Clerk Correspondence- All on the agenda

6. Finance

6.1 To receive financial report

6.2 To approve the bank reconciliation at 31.7.26 and 31.8.26

6.3 To ratify the following payments made between meetings:

- 6.3.1 Clerk Salary July, August in accordance with contract
- 6.3.2 HMRC, PAYE July, August in accordance with contract
- 6.3.3 Clerk – Expenses as per July Agenda
- 6.3.4 Wye Host Hosting and domain - £90
- 6.3.5 Autela Payroll - £72 inc Vat
- 6.3.6 Terry Griffiths Contracts - £924.66 inc Vat

6.4 To consider any invoices due for payment:

- 6.4.1 Clerk Salary in accordance with contract Sep, Oct
- 6.4.2 HMRC, PAYE Sep Oct in accordance with contract
- 6.4.3 Clerk Expenses, Fuel 16 miles @0.45 = £7.20, work from home allowance £5.20
- 6.4.4 Wye host Final bill _£30 inc Vat

6.5 To note National Pay award - Noted as such

It was **RESOLVED** to approve the financial report and Bank reconciliations

7. Planning:

7.1 To consider any planning applications received between publication of the agenda and the meeting for determination by Herefordshire Council:

262435 - Whittington Stables, Sollers Hope, Hereford, Herefordshire HR1 4RN

Parish Council **RESOLVED** to support this application as it is consistent with the current NDP which allows development of existing property

7.1 To note planning decisions made by Herefordshire Council since the date of the last meeting:

There were none.

8. Highways and Footpaths:

8.1 Highways:

8.1.1 To consider works to be reported to Herefordshire Council:

Councillors were advised resurfacing issues have been addressed

8.2. Footpaths:

8.2.1 To consider general Footpaths report (if available) – 3 bridges in need of repair

It was requested that Lengthsman affect installation of 2 gates in the parish

8.2.2 Review and consider PROW grant for 2026-27 – Regrettably there will be no application for 26-27

9. Lengthsman:

9.1 To consider Lengthsman for 2026-27 – It was **RESOLVED** to appoint Terry Griffiths Contracts as Lengthsman for 2026-27

9.2 To consider signing Drainage contract - It was **RESOLVED** to sign Drainage agreement for 26-27

10. **To adopt and review policies** – It was **RESOLVED** to adopt the Risk register, Freedom of Information and Grants and Donations policies

11. **To consider how to fill current parish council vacancies** – Cllrs were pleased to report that there is a possibility of co-opting a couple onto the parish council for the November meeting

12. **Parish bench** – to review in November

13. **New Woodland Creation** – Cllrs were very supportive of this initiative

14. **To note email from Herefordshire Council on future options for the parish council** – clerk will write to Herefordshire Council to request further information. Clerk will also write to Brockhampton to open dialogue going forward

15. **Items for Next Meeting:** New Councillors, bench, Amalgamation

16. **Next Meeting** Tuesday 10th November 2026, at Brockhampton Village Hall.

The meeting closed at 8.31pm

Signed: _____ Dated: _____

