

HOW CAPLE SOLLERSHOPE AND YATTON PARISH COUNCIL
Councillors are summoned to attend the Parish Council Meeting
on
Tuesday 15th September 2026 at 7pm

At Brockhampton Village Hall

Members of the Public and Press are cordially invited to attend

AGENDA

- 1. To note resignations of Cllrs David Reeve-Tucker and Elizabeth Glover**
- 2. To receive apologies for absence**
- 3. To receive declarations of interest and written requests for dispensation**
- 4. Minutes:** To consider the minutes of the meeting held on the 14th July 2026
- 5. Public Participation:**
 - 5.1. To receive report from the Ward Councillor
 - 5.2. To receive report from PCSO Kirsten Kysow, Safer Neighbourhood Team
 - 5.3. To receive representations from the Public
 - 5.4. To note Clerk Correspondence
- 5. Finance:**
 - 5.1. To receive financial report
 - 5.2. To approve the bank reconciliation at 31.7.26 and 31.8.26
 - 5.3. To ratify the following payments made between meetings:
 - 5.3.1. Clerk Salary July, August in accordance with contract
 - 5.3.2. HMRC, PAYE July, August in accordance with contract
 - 5.3.3. Clerk – Expenses as per July Agenda
 - 5.3.4. Wye Host Hosting and domain - £90
 - 5.3.5. Autela Payroll - £72 inc Vat
 - 5.3.6. Terry Griffiths Contracts - £924.66 inc Vat
 - 5.4. To consider any invoices due for payment:
 - 5.4.1. Clerk Salary in accordance with contract Sep, Oct
 - 5.4.2. HMRC, PAYE Sep Oct in accordance with contract
 - 5.4.3. Clerk Expenses, Fuel 16 miles @0.45 = £7.20, work from home allowance £5.20
 - 5.4.4. Wye host Final bill _£30 inc Vat
 - 5.5 To note National Pay award
- 6. Planning:**
 - 6.1. To consider any planning applications received between publication of the agenda and the meeting for determination by Herefordshire Council**
 - 262435 - Whittington Stables, Sollers Hope, Hereford, Herefordshire HR1 4RN**
 - 6.2. To note planning decisions made by Herefordshire Council since the date of the last meeting**

7. Highways and Footpaths:

7.1. Highways:

7.1.1.To receive Highways report (if available) and consider works to be reported to Herefordshire Council

7.2. Footpaths:

7.2.1.To consider general Footpaths report (if available)

7.2.2.Review and consider PROW grant for 2026-27

8. Lengthsman:

8.1 To consider appointing a Lengthsman for 2026-27

8.2 To consider signing drainage grant contract

9. To adopt and review policies –

Risk register

Freedom of Information

Grants and Donations

10. To consider how to fill current parish council vacancies

11. Parish bench

12. New Woodland Creation – To consider new woodland creation on Perrystone estate extending Yatton Wood

13. To note email from Herefordshire Council on future options for the parish council

14. Items for next meeting (No discussion)

15.Next Meeting: To note the date of the next meeting 10th November 2026,

Signed: Neil Barrington, Clerk

Dated: 8th September 2026