HOW CAPLE SOLLERSHOPE AND YATTON PARISH COUNCIL

Councillors are summoned to attend the Parish Council Meeting

on

Tuesday 10th November 2026 at 7pm

At Brockhampton Village Hall

Members of the Public and Press are cordially invited to attend

AGENDA

1. **To consider Councillor Co -option**
2. **To receive apologies for absence**

3. **To receive declarations of interest and written requests for dispensation**

4. **Minutes:** To consider the minutes of the meeting held on the 15th September 2026

5. **Public Participation:**
   5.1. To receive report from the Ward Councillor
   5.2. To receive report from PCSO Kirsten Kysow, Safer Neighbourhood Team
   5.3. **T**o receive representations from the Public
   5.4. To note Clerk Correspondence

5. **Finance:**
   5.1. To receive financial report
   5.2. To approve the bank reconciliation at 30.9.26 and 31.10.26
   5.3. To ratify the following payments made between meetings:
      5.3.1. Clerk Salary Sept, Oct in accordance with contract
      5.3.2.HMRC, PAYE Sept, Oct in accordance with contract
      5.3.3. Clerk – Expenses as per Sept Agenda
      5.3.4. Wye Hosting termination fee - £30 inc Vat
   5.4. To consider any invoices due for payment:
      5.4.1. Clerk Salary in accordance with contract Nov, Dec
      5.4.2. HMRC, PAYE Nov, Dec in accordance with contract
      5.4.3. Clerk Expenses, Fuel 18 miles @0.55 = £9.90, work from home allowance £5.20 = £15.10
      5.4.4. Terry Griffiths Contracts Gate installation TGC4097 -£507.60 Inc Vat
      5.4.5. Terry Griffiths Contracts October maintenance TGC4107 – 616.44 Inc Vat

   5.5 Finance group meeting to discuss Precept request 2027-28

6. **Planning:**
   6.1. **To consider any planning applications received between publication of the agenda and the meeting for determination by Herefordshire**
      None received

   6.2. **To note planning decisions made by Herefordshire Council since the date of the last meeting**

7. **Highways and Footpaths:**
   7.1. **Highways:**

7.1.1.To receive Highways report (if available) and consider works to be reported to Herefordshire Council

7.2. **Footpaths:**

7.2.1.To consider general Footpaths report (if available) any works arising

8. Lengthsman

8.1 To consider tasks carried out by Lengthsman in October

8.2 To consider work for the Lengthsman outside of the monthly schedule

9. Parish bench – To note. No discussion on this item

10. Grit bin- Consider request for installation of grit bin

11. To note further email from Herefordshire Council on future options for the parish council

12. Items for next meeting (No discussion)

13.Next Meeting: To note the date of the next meeting 12th January 2027,

Signed: Neil Barrington, Clerk **Dated**: 2nd November 2026